

NOTICE

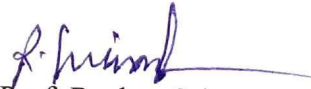
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Date : 17.05.2024

A meeting of members of NAAC Committee and internal members of IQAC Committee will be held on 18.05.2024 at 12:15 p.m. in the Principal's office.

Following members are requested to be present:-

S.no	Name	Signature
1.	Dr. Shanta Chatterjee	on leave
2.	Prof. Niharika Lal	N. Lal
3.	Prof. Poonam Pandey	P. Pandey
4.	Prof. Indu Upadhyay	I. Upadhyay
5.	Prof. Garima Upadhyay	G. Upadhyay
6.	Dr. Anshu Shukla	A. Shukla
7.	Dr. Kalpana Anand	K. Anand
8.	Dr. Shashikala	S. Shashikala
9.	Dr. Shubhra Sinha	on leave
10.	Dr. Anjulata Singh	A. Singh
11.	Dr. Sunita Dixit	S. Dixit
12.	Dr. Akhilesh Kr. Rai	A. Rai
13.	Dr. Supriya Singh	S. Singh
14.	Dr. Nairanjana Srivastava	N. Srivastava
15.	Dr. Manju Kumari	M. Kumari
16.	Dr. Khushboo Mishra Ashok Kumar	K. Mishra
17.	Dr. Annapurna	A. Annapurna
18.	Ms. Bharati Chattopadhyay	B. Chattopadhyay
19.	Ms. Dishari Biswas (Student Representative)	D. Biswas


Prof. Rachna Srivastava
Principal

Date : 18.05.2024

A meeting of members of NAAC Committee and internal members of IQAC Committee was held on 18.05.2024 at 12:15 p.m. in the Principal's office.

Following members were present:-

S.no	Name	Signature
1.	Prof. Rachna Srivastava, Principal (On Chair)	R. Srivastava
2.	Dr. Shanta Chatterjee	on leave
3.	Prof. Niharika Lal	N. Lal
4.	Prof. Poonam Pandey	P. Pandey
5.	Prof. Indu Upadhyay	I. Upadhyay
6.	Prof. Garima Upadhyay	G. Upadhyay
7.	Dr. Anshu Shukla	A. Shukla
8.	Dr. Kalpana Anand	K. Anand
9.	Dr. Shashikala	S. Shashikala
10.	Dr. Shubhra Sinha	on leave
11.	Dr. Anjulata Singh	A. Singh
12.	Dr. Sunita Dixit	S. Dixit
13.	Dr. Akhilesh Kr. Rai	A. Rai
14.	Dr. Supriya Singh	S. Singh
15.	Dr. Nairanjana Srivastava	N. Srivastava
16.	Dr. Manju Kumari	M. Kumari
17.	Dr. Khushboo Mishra Ashok Kumar	K. Mishra
18.	Dr. Annapurna	A. Annapurna
19.	Ms. Bharati Chattopadhyay	B. Chattopadhyay
20.	Ms. Dishari Biswas (Student Representative)	D. Biswas

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**VASANT KANYA MAHAVIDYALAYA
KAMACHHA, VARANASI - 221 010**

No: VKM/IQAC-NAAC /2023-24/IQACM19 /NAACM24

Minutes of the meeting held on 18.05.2024

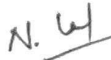
A meeting of members of NAAC Committee and Internal members of IQAC Committee was held on 18.05.2024 at 12:15 p.m. in the Principal's office.

Following points were discussed-

- Members were informed that the AQAR for the session 2022-23 could not be uploaded as the due date of submission was over.
- It was also informed that the communication in this regard has been made with NAAC and the AQAR should be ready and uploaded on the portal as soon as it is opened.
- It was discussed that working on AQAR should start in the mid of January of every session and Green Audit to be conducted by 15th of February every year around Basant Panchami.
- Departments should collect data related to their activities, students placement and progression within stipulated time for the timely submission of AQAR.
- It was also discussed that in order to maintain proper record of student progression, transfer certificate can be provided to outgoing students only after filling a google form related to her progression.
- It was decided that the format of Annual Report should be according to the data required for AQAR.
- APAR should be filled mandatorily by the faculty members mentioning proper details of their publications and activities.
- All the Departments should maintain their attendance registers, activity registers as well as attendance of students participating in departmental activities.
- Committee members were asked to devote more time for NAAC and SSR completion.



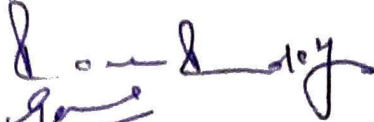













Prof. Indu Upadhyay
Co-ordinator, IQAC



Prof. Niharika Lal
Co-ordinator, NAAC



Prof. Rachna Srivastava
Principal

- 1) Prof. Poonam Pandey 
- 2) Prof. Garima Upadhyay 
- 3) Dr. Anshu Shukla 
- 4) Dr. Kalpana Anand
- 5) Dr. Shashikala
- 6) Dr. Shubhra Sinha 
- 7) Dr. Anjulata Singh 
- 8) Dr. Sunita Dixit 
- 9) Dr. Akhilesh Kr. Rai 
- 10) Dr. Supriya Singh 
- 11) Dr. Nairanjana Srivastava 
- 12) Dr. Manju Kumari 
- 13) Dr. Khushboo Mishra Ashok Kumar 
- 14) Dr. Annapurna 
- 15) Ms. Bharati Chattopadhyay 
- 16) Ms. Dishari Biswas 


VASANT KANYA MAHAVIDYALAYA
KAMACHHA, VARANASI - 221010

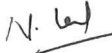
No:VKM/IQAC-NAAC/2023-24/IQACR19 /NAACR24


Dated: 19.05.2024

Action Taken Report

- 1) It was planned to complete the data and other work related to AQAR 2022-23 at the earliest so that when portal opens by NAAC, it can be submitted.
- 2) It was decided to devote more time for AQAR and SSR so that the related work may be completed on time.
- 3) It was instructed to maintain the registers regarding attendance and activities.
- 4) The format of the Annual Report to be revised and it should be similar to AQAR format.
- 5) It was also decided to get the AQAR submitted by faculty members mandatorily.


Prof. Indu Upadhyay
Co-ordinator, IQAC


Prof. Niharika Lal
Co-ordinator, NAAC


Prof. Rachna Srivastava
Principal